







PERSONAL INFORMATION

Elena Khomenko



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Sex Female | Date of birth 28 Jul 86 | Nationality Russian

JOB APPLIED FOR

Visiting Assistant professor

WORK EXPERIENCE

Feb 14–Present

Assistant professor of the Department of Accounting and Statistics, Scientific secretary

Novosibirsk State Technical University, Novosibirsk (Russia)

- giving lectures, practical classes, laboratory works and seminars on taught disciplines;
- directing the scientific project on intellectual property accounting and analysis;
- research supervising of bachelor degree works;
- helping students with academic planning and course selection (academic advising);
- teaching load planning and data preparation for drawing up the schedule of the Department of accounting and statistics

Sep 12–Jan 14

Senior lecturer of the Department of Accounting and Statistics, Scientific secretary

Novosibirsk State Technical University, Novosibirsk (Russia)

- arranging for series of lectures on taught disciplines;
- giving practical classes, laboratory works and seminars;
- research supervising of bachelor degree works;
- helping students with academic planning and course selection (academic advising);
- teaching load planning and data preparation for drawing up the schedule of the Department of accounting and statistics

Sep 08–Aug 12

Assistant lecturer of the Department of Accounting and Statistics

Novosibirsk State Technical University, Novosibirsk (Russia)

- giving practical classes, laboratory works, seminars and some lectures on financial accounting, management accounting and business analysis;
- directing of students term papers;
- research supervising of specialist degree works.

EDUCATION AND TRAINING

7 Jul 14–18 Jul 14

Summer school on intellectual property

World Intellectual Property Organization; Federal service for intellectual property, patents and trademarks of the Russian Federation; Russian state academy of intellectual property; ITMO University, St. Petersburg (Russia)

General topics: patents and innovation, copyrights and related rights, marks (trademarks, internet domain names etc.), other IP rights (trade secrets, design protection, geographical indications), contemporary global IP challenges.

Occupational topics: IP as a business asset (economics of IP, IP valuation and management, copyright licensing, transfer of technology and licensing, simulation exercises on licensing negotiations).

Sep 08–Apr 12 **Candidate of Science (Economics), Academic degree in "Accounting and statistics", Thesis title: "Strategic management accounting of innovation processes at the higher school"**
Siberian University of Consumer's Cooperation, Novosibirsk (Russia)

Sep 09–Feb 12 **Translator in professional communication sphere**
Novosibirsk State Technical University, Novosibirsk (Russia)

General subjects: linguistics, lexicology, grammar, stylistics, translation theory.

Occupational subjects:

- aimed at listening and speaking skills improvement (Practical course of English);
- aimed at reading, writing, translating and interpreting skills improvement (Practical course of professionally oriented translation)

Apr 08–Jun 08 **Reserve of profit organization's chief accountant**

Novosibirsk State Technical University, Training Center of the Institute of Professional Accountants of Russia (IPAP), Novosibirsk (Russia)

General subjects: professional values and ethics, economic law, informational and reference systems.

Occupational subjects:

- knowledge of business finance, tax regulations, accounting principles and standards (financial accounting, management accounting, financial management, taxation);
- knowledge of financial reporting procedures, audit and business analysis methods (audit, financial reporting and financial statement analysis)

Sep 03–Jun 08 **Specialist degree in "Accounting, analysis and audit", First class degree**

Novosibirsk State Technical University, Novosibirsk (Russia)

General subjects:

- mathematics (mathematical analysis, linear algebra, probability theory, mathematical methods of economical researches, econometrics);
- economics (microeconomics, macroeconomics, labour economics, institutional economics);
- applied economics (statistics, finances, management, marketing, logistics)

Occupational subjects:

- accounting (accounting theory, financial accounting, management accounting, taxation, financial reporting, International Financial Reporting Standards)
- analysis (economic analysis, business analysis, financial statement analysis, value analysis)
- auditing (audit, International Standards on Auditing)

PERSONAL SKILLS

Mother tongue(s) Russian

Other language(s)	UNDERSTANDING		SPEAKING		WRITING
	Listening	Reading	Spoken interaction	Spoken production	
English	B1	B2	C1	C1	B2

Levels: A1/A2: Basic user - B1/B2: Independent user - C1/C2: Proficient user
[Common European Framework of Reference for Languages](http://www.europa.europa.eu/education/languages/docs/cefr_en.pdf)

Communication skills

- good communication skills gained through my experience as a lecturer of advanced training courses for chief accountants and practitioners;
- good contact skills with students gained through my experience as a lecturer and academic adviser (tutor) at Novosibirsk State Technical University;
- team work skills gained while working in research teams on carrying out scientific projects;
- mediating skills gained through my experience as a scientific secretary of the Department of accounting and statistics while communicating a lot with representatives of different educational, scientific and management departments of the university.

Organisational / managerial skills

- good organisational skills gained as secretary of the annual students scientific conference "Actual problems of accounting, analysis and audit", and also whilst arranging competitions for students in various occupational subjects, scientific seminars and other events.

Job-related skills

- good methodical work experience gained while developing training programmes and study guides for students and also while updating academic curriculums for bachelors and masters of economy

Computer skills

- competent with most Microsoft Office programmes;
- competent with various web applications;
- experience with some accounting computer programmes

ADDITIONAL INFORMATION

Honours and awards

Prize-winner of Novosibirsk State Technical University scientific projects competition. The project title: "Research of accounting and analytical aspects of intellectual property management in technical university" (2014)

Prize-winner of personal research grant for postgraduate students of Novosibirsk oblast governor (2009)

Memberships

A member of Institute of Professional Accountants of Russia (since 2008), which is in one's turn a member of International Federation of Accountants (IFAC)

Publications

The author and co-author of 30 scientific papers, 6 teaching aids, and one textbook on "Accounting and analysis" (in co-authorship).

Main publications:

[1] Naumova N., Bellendir M., Khomenko E. (2014), *Accounting and analysis*, KNORUS, Moscow.

[2] Khomenko E. (2014), *University reporting of intangible assets: developing the framework of the information disclosure*, SGEM conference on political sciences, law, finance, economics and tourism, 3-9 Sept., Albena, Bulgaria (ISBN 978-619-7105-26-10, ISSN 2367-5659).

[3] Khomenko E. (2012), *Strategic management accounting of innovation processes at the higher school*, author's thesis for Candidate of Science in Economics, Novosibirsk.